



# GRANTEE EVENT REVIEW FORM

Please complete this review form after you have attended the program or event funded by FAN, and fax your comments to Michaela Segall at 305-856-8898. The information will be very helpful to the screening committee.

Grantee Name: \_\_\_\_\_

Project / Program Funded: \_\_\_\_\_

Location of Event Attended: \_\_\_\_\_ Date Attended: \_\_\_\_\_

*Please check one from each 1-4:*

1. Location: \_\_\_\_\_ Appropriate \_\_\_\_\_ Too Large \_\_\_\_\_ Too Small \_\_\_\_\_ Out of the Way

2. Attendance: \_\_\_\_\_ As Projected \_\_\_\_\_ Better than Projected \_\_\_\_\_ Not well Attended

3. Audience: \_\_\_\_\_ Enthusiastic \_\_\_\_\_ So-So \_\_\_\_\_ Not very Interested \_\_\_\_\_ Wrong show for Audience

4. Parking: \_\_\_\_\_ Ample/Close \_\_\_\_\_ Not Convenient \_\_\_\_\_ Free or Reasonable \_\_\_\_\_ Costly

Performance: What did you think of the quality?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Marketing:

*Pre -Event:* How did they promote it? Did you see or hear any radio/TV spots? Did they mention FAN?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*Event:* (Yes / No)

\_\_\_\_\_ Was the FAN poster visible? \_\_\_\_\_ Was FAN recognized in the printed program?

\_\_\_\_\_ Did a Board member speak and was FAN mentioned?

RECOMMENDATION: (Yes / No)

\_\_\_\_\_ Would you recommend that this kind of program be funded again?

\_\_\_\_\_ Should we fund this group again?

Date: \_\_\_\_\_

Your Name: \_\_\_\_\_