

FUNDING ARTS NETWORK, INC.

FINAL REPORT FORMAT

The following information *must be submitted* to FUNDING ARTS NETWORK, INC.,

Naomi Honig, Treasurer, P.O. Box 331864, Miami, Florida 33233-1864,

FINAL REPORT within thirty (30) days of *the final performance or exhibition of the project or by July 30, 2010*.
The failure to submit the final report in a timely fashion shall be a factor in consideration by Grantor of future proposals submitted by Grantee.

1. Summary of project results (one page only)

- Give date(s), time(s) and location(s) of activities or performances.
- Provide the actual attendance/audience and program participants; compare with estimates in grant application.
- List any other grants (grantor and amount) that were used for this project.
- Explain how this project met (or did not meet) your expectations.
- Summarize the results of any evaluations completed by audiences, students, teachers and/or other participants. (A representative sampling may be attached to your report.)
- Note whether this project will be repeated, and if so, note any changes that will be made.

2. Completed Certification Form must be returned with your Final Report (see attached form).

3. Attach copies of all written materials (press releases, promotional materials, programs, etc.) and photographs taken at the event.